



# CITY OF FALLS CHURCH

HARRY E. WELLS BUILDING  
300 Park Avenue – Falls Church, VA 22046-3332

Department of Development Services

Zoning Division

Phone: 703.248.5015

Fax: 703.248.5184

## APPLICATION FOR VARIANCE / SPECIAL USE PERMIT

Fees:

Variance: \$200.00 + \$25.00 ..... for each additional code section  
Special Use Permit: \$400.00 ..... for non-residential  
\$300.00 ..... for residential  
\$100.00 ..... for home day care and in-home education services  
Appeals: \$200.00 ..... per code section

This application is being filed for the purpose of: (check all that apply)

☐ variance to the code    ☐ special use permit    ☐ appeal

Applicant name: \_\_\_\_\_  
(print name)

Date of application: \_\_\_\_\_

Applicant address: \_\_\_\_\_  
(number & street)  
\_\_\_\_\_  
(city & state)

Applicant phone: (    ) \_\_\_\_\_

Applicant:    ☐ owns this property    ☐ leases or rents this property    ☐ is purchasing this property

Complete this section only if the above applicant is not the owner of this property:

Owner name: \_\_\_\_\_  
(print name)

*"As owner of this property I hereby authorize the applicant to seek this action before the Board of Zoning Appeals and I attest that the information contained herein is correct."*

Owner address: \_\_\_\_\_  
(number & street)  
\_\_\_\_\_  
(city & state)

\_\_\_\_\_  
(owner signature)

*"AS APPLICANT I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS CORRECT"*

Applicant signature: \_\_\_\_\_

Date: \_\_\_\_\_

### —OFFICE USE BELOW—

Property Legal Description:

Section / Lot / Subdivision: \_\_\_\_\_

Summary of action requested: \_\_\_\_\_

Application number: \_\_\_\_\_ Fee(s): \_\_\_\_\_ ☐ received

Disposition:

After a public hearing on \_\_\_\_\_, the above application was    ☐ granted    ☐ denied

Subject to the following conditions: